

# St Mary & St Melor PCC

## Minutes

18 March 2021, 7.30pm Zoom

Present: Fr Darren A'Court (DA), Sophie Moody (SM) (Minutes), Ruth Davies (RD), Tony Pryor-Jones (TPJ), Julie Lewis (JL), John Swindlehurst (JS), Lisa Courtney (LC)

Item	Item	Action	Leader
1	Prayers	Fr Darren	DA
2	Apologies	Barbara Maddocks	SM
3	Declarations of Interest	None	PCC
4	Approval of Minutes	None- DA to sign	DA
5	Action updates		
5.1	BM to check dates on church fire extinguishers and contact Chubb regarding inspection - ongoing.	5.1 Done - certificate is in the choir vestry at present.	BM
5.2	BM to look in WH office for paperwork and on website re: warranty documentation for Sarum Roofing work on WH last year.	5.2 Carry Over	BM
6.2	RD to check what is required for LPAs in terms of safeguarding training updates before recommissioning.	6.2 RD working with Diocese. Ongoing.	RD
7.1	DA to call Wessex Fire and Security to carry out remedial works advised in their inspection report.	7.1 Done. Instructed to do work	DA
8.1	LC to rename columns in accounts for added clarity.	8.1 Carry over	LC
8.2	BM to contact insurers regarding inclusion of the Friends activities in the PCC's public liability cover. JS to let Jan Swindlehurst know.	8.2 Carry over. JS to let Jan S know.	BM/JS
8.3	TPJ to draft a letter for electoral members regarding finance and send to DA.	8.3 Done. DA finalizing with BM/ Jill Rees	BM
9.2	BM to email Michael Nottage to ask if Salisbury Chamber Chorus can offer a date for a concert after 21 June.	9.2 Carry over	BM
9.3	BM to email Emma Mullen, Architect, to ask for a Zoom meeting to discuss her QI report.	9.3 Carry over	BM

10.3	BM to reply to email from Christine Thompson regarding church activities and copy to DA.	10.3 Done	BM
11.2	BM to find out if church bells can be rung on 21 June to mark the end of lockdown.	11.2 Carry over	BM
11.4	DA to include APCM arrangements in April article for the Stonehenge Trader.	11.4 Done	DA
11.5	DA to advise Rural Dean of PCC's position regarding Ibba school teacher funding.	11.5 Done	DA
6	Safeguarding	RD checking DBS and declarations from church members. Collating info for files. No safeguarding issues reported	RD
7	Health & Safety	Electrical inspection. Issues with heaters. Previous recommendations of work not completed. Report awaited	DA
8	<b><u>Finance and Stewardship</u></b>		
8.1	Approval of 2020 accounts.	8.1+ 8.2 Carry over to extraordinary PCC meeting - arranged for 24.03.2021	
8.2	Arrangements for examining of accounts.	SM to inform BM of meeting.	SM
9	<b><u>Fabric and Fundraising</u></b>		
9.1	Update on Zoom meeting with Emma Mullen, Architect, regarding QI report: <ul style="list-style-type: none"> <li>- Costings for south aisle/tower roof works</li> <li>- Final cost adjustments for nave roof project</li> <li>-</li> <li>- Scoping of WC/kitchenette requirements for fees proposal</li> </ul>	Emma pointed out key area Tower Roof to have temporary repair to last a year. Emma to provide costings from previous scaffolders and temporary repair costs  DA. What facilities are we looking for? TPJ. Where is the previous paperwork completed in the past for the scope. JS. Use Bodens to give an informal suggestion as to where to site this facility. To then ask Emma Mullen for her more detailed advice.	DA/TPJ /JS
	<ul style="list-style-type: none"> <li>- Timing of organ works (Summer)</li> </ul>	DA to re-contact Organ repairer to commence work in the summer.	DA

<p>10 10.1</p> <p>10.2</p>	<p><b><u>Mission and Outreach</u></b> Church reopening for (some) services.</p> <p>APCM arrangements:</p> <ul style="list-style-type: none"> <li>- Date</li> <li>-</li> <li>- Publicity</li> <li>-</li> <li>- Nominations</li> <li>- Reports</li> <li>-</li> <li>- Zoom invitations</li> </ul>	<p>Ongoing discussions. Some PCC members strongly recommended waiting until after the APCM. DA suggested 8am and 10am for Easter day if supported by BM. JL volunteered to help marshall and clean. Will be further discussed by PCC.</p> <p>Zoom in lieu of meeting in person 21.04.2021 7PM</p> <p>Pew sheet/Facebook flag/Website/Trader/Posters-church notice board.</p> <p>Reports/nominations to be in by Monday 12.04.2021</p> <p>Requests to DA</p>	<p>PCC</p> <p>RD/DA</p> <p>DA</p>
	<p>AOB</p>	<p>1. TPJ-Are PCC minutes published monthly? DA Yes. RD to put read only PDF's of signed minutes onto website.</p> <p>DA to write blog in reference to the Wyndham Hall updates</p> <p>2. Insurance flagged outstanding Issues at WH. For discussion with BM.</p> <p>3. DA/JS both contacted by David Felgate ref. Piano. David paying for storage. Can now be returned to church. Stopping storage fees.</p> <p>4. RD. Possibility of gardening groups using Church land. Debatable. RD to check with BM</p> <p>5. Critical email from Anne Bush ref church being closed. Email sent via the Council. Putting query into public domain. DA phoned AB to discuss. DA to send email response to AB on behalf of PCC</p> <p>6. Wyndham Hall. Myddelton and Major have quoted for both sale price (approx. ¼ million and above)</p>	<p>DA/RD</p> <p>DA</p> <p>DA</p> <p>DA</p> <p>RD</p> <p>PCC/DA</p> <p>PCC</p>

		<p>and rental (approx. £22,000 per annum and above = approx. £2,000 per month.)  SM and TPJ both stated something needs to be done now with the building.  PCC to discuss further.  Building now comes under a new classification of planning use class E, allowing a wider range of uses.</p>	
	Grace		

Signature.....

Printed name.....

Date.....