

St Mary & St Melor PCC
Minutes
24th February 2021, 7.30pm Zoom

| Item | |
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| 1 | Prayers Fr Darren opened the meeting with a prayer. |
| 2 | Present: Fr Darren A'Court (DA), Ruth Davies (RD), John Swindlehurst (JS), Sophie Moody (SM), Tony Pryor-Jones (TPJ), Lisa Courtney (LC), Barbara Maddocks (BM) - Minutes. Absent: JL |
| 3 | Declarations of Interest None |
| 4 | Approval of Minutes Signed as a true record. |
| 5 | Amendments / Action updates BM - Fire extinguishers - check the date and contact Chubb - on going JS to contact Bawden to address above from QQI report - suggest that this will be an annual contract - JS has contacted 3 times but has not had a reply with a quote. JS will chase Architect - BM to email and ask advice re specialist work - on going DA has spoken to J&M electrical and will now contact them and ask them to come asap - coming to the church on 17 th March - all day to carry out an inspection and rectify faults that have been identified - maybe also other faults they find. DA to give painter an end date - painting finished and checked by DA - invoice has been paid (£269.03) JS will chase for 3 quotes for flat roof - waiting on quotes - LC commented that we had spent £6K last year with Sarum Roofing. BM will look in WH to see if there is any documentation and look on website to see if they insure their work. BM to contact David Scott re WH shed door - this has been mended by DS - thank you to him. The locks are seized. BM to ask DS to look at the locks (?). |
| 6 | Safeguarding No safeguarding concerns 6.1 Church wardens and PCC members - before election or re-election - need to have an up-to-date enhanced DBS for the church - affects at least LC, JS, JL We are registered with the Charity Commission - if our income is less than £100K we do not to be. Better to stay registered in case our income is higher. We therefore need to get DBS checks. If a person holds a DBS for one role in the church it covers you for all roles (may differ for child related roles). Forms to be filled in as well - Confidential declaration form and Charity Trustee form. 6.2 LPAs will need to update safeguard training before recommissioning - RD will have a look to see what is required. |
| 7 | Health & Safety 7.1 Security lighting in hall - engineer has been from Wessex Fire and Security - 3 hour inspection - outcome is that we have seven failed fittings that need replacing. Quote is £694.91 (exc. VAT) to replace. It was agreed by all to have this done - DA will call. 7.2 Change of locks in WH - 4 keys are held by BM (x2), DA and the cleaner. If you need entry to the hall contact BM or DA. TPJ queried if the church has emergency lighting - the age of the building does not require this. |
| 8 | <u>Finance and Stewardship</u> |

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| 8.1 | Finance update - thank you to LC for providing. LC talked through the accounts. TPJ asked if the columns could be renamed to make them clearer. LC to action. |
| 8.2 | Reinstating our public liability to include the Friends - all agreed that this can be done. BM to contact insurers and action this. JS to let Friends know. |
| 8.3 | Stewardship meeting was held - see separate notes - revisit at another meeting. DA has included finance in this month's Stonehenge Trader article. Next step writing to members on the electoral role. TPJ will draft a letter and send to DA. Need to think about our 'Fit for the Future' project. Myddelton and Major - visited WH and will get figures to DA for lease and sale value. They would be happy to market and be involved in negotiation around a lease. |
| 9 | <u>Fabric and Fundraising</u> |
| 9.1 | Faculty for roof carvings does not seem to have had resolution or agreement by PCC for carvings. Need to do a retrospective agreement and send approved minutes to registry. Meeting virtually on 24th February 2021 Amesbury PCC gave unanimous retrospective agreement for the installation of the new oak carvings as part of the roof refurbishment works. |
| 9.2 | Ideas for fundraising - Michael Nottage has had contact from Salisbury Chamber Chorus offering a concert on June 5 th - earliest date under current government regulations we would consider is 21 st June. BM to email Michael to ask him to see if they can offer a date after that. RD asked if all fundraising had to be agreed by the PCC. If the fundraising was being done on behalf of the church then the PCC needs to know, if an individual wanted to fundraise in their own right then prior PCC agreement is not needed. |
| 9.3 | Achieved and ongoing actions from QQI - electrical, in hand. DA read through works needed. BM to email architect to ask for a Zoom meeting. |
| | Agenda item for next meeting - revisit QQI |
| 10 | <u>Mission and Outreach</u> |
| 10.1 | Outreach ideas - SM we as a church could get other people in the community to use the church. Mental Health - meeting with professionals, using the church as a quiet space. Outside - coffee and cake, gardening sales. Concerts. History tours. Art exhibitions. Prayer sessions. Serving the community more widely. |
| 10.2 | Pastoral chain reminder, when speaking to someone, to ask them to ring others. |
| 10.3 | Have had an email from Christine Thompson asking when church will be open and what are we doing as a church. We are taking a step-by-step and day-by-day approach, acting wisely, following government and Diocese guidelines - we offer online Sunday service and special services, Lent course. We all want to get back to church. BM to reply and copy to DA |
| 10.4 | Zoom course - Renewing Hope in Growth, Social Action + Discipleship - March 17 th 2 - 4pm SM and RD joining. |
| 11 | AOB |
| 11.1 | JS has been researching getting rid of the pews (likely to be valued at £300 - £500 each) |
| 11.2 | JS - Can we have the church bells ringing on 21 st June when current lockdown lifted? BM to find out. |
| 11.3 | TPJ - need to get a grip of our record system - a church office. If we go down the route of leasing, could we keep the section (youth club area) as this has its own access? DA - APCM try to aim for April 21 st 2021, need to give members a chance to carry on or |

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| <p>11.4</p> <p>11.5</p> | <p>step down. Need to think about a date, audit the accounts Jan - Dec 2020, logistics (on Zoom), Friends AGM, advertise the APCM - on notice board, pew sheet, Facebook, Website. Time and opportunity for members and officers, nominations virtually. DA to include in April Stonehenge Trader article.</p> <p>Amesbury was the vanguard of the Deanery link with Ibba in Sudan. Janet and Neil Darg-Forsyth were the leading light for this. Long standing commitment of Amesbury to fund a teacher+ then due to worries about finance asked Deanery to support this. A proposal has been raised for an alternative sponsor for girls in education in South Sudan. There will be a decision as to whether Deanery carry on supporting Ibba or switch to this new initiative. If the Deanery is to change its commitment, Amesbury PCC would wish to continue supporting Ibba - we could not commit to funding a teacher but will donate as much as we can afford. DA will email Rural Dean to advise of this.</p> <p>March 18th PCC meeting - arrangements for APCM, agree accounts and arrange getting them to auditor.</p> |
| | <p>Grace Meeting closed 10.15pm</p> |