

St Mary & St Melor PCC
Minutes
20th January 2021, 7.30pm Zoom

Item	
1	Prayers
2	Present: DA, RD, TPJ, SM, JS, BM, LC
3	Declarations of Interest None
4	Approval of Minutes Signed as a true record
5	Amendments / Action updates Key holders list - noticed on pew sheet - ongoing Paper notices removed from church notices boards - except safeguarding and first aid. RD to add Friends to website - this was already on the website. RD to still get in touch with Jan S. Gift Aid secretary - negative response from two people asked - Jerry C is happy to do the next claim. Please keep in mind that we do need to find someone to take this on - keep on agenda. APCM - still planned for April but watch this space. DA is collating paperwork to keep in the PCC file, e.g. reports and minutes.
6	Safeguarding
6.1	Updated the wording on the website and outside noticeboard to include new names for roles.
6.2	Nothing else to report.
6.3	RD keeping an eye on training needs / documents needed. There are some online safeguarding courses - LPAs may need an update.
7	Health & Safety
7.1	Electric fault identified - see item 9
7.2	BM - Fire extinguishers - check the date and contact Chubb.
8	<u>Finance and Stewardship</u>
8.1	Finance report- thank you to LC for producing the report. Need to do the quarterly return. Still a £89K bill to pay. TPJ asked what the donations column was - the majority was for the roof fund. What are stripe donations? - not sure what this is. (account income is money that has come from other bank accounts) What the PCC would like to know is how much money we have got, where it has come from and what we have to pay out. When do we start paying the Diocese loan, how much is it? We aim to pay the loan back with the VAT claim of £66748
8.2	Reconciliation of church funds from WH - it is agreed that we will do this to have the correct money in the correct columns. LC to action
8.3	200 club licence - SM and BM are now signatories on the licence. Gerry S has completed form with signatures and will send to County Council following the inclusion of updated licence details from these PCC minutes.
8.4	BM received a Diocese acknowledgement of email sent regarding non-payment of share. Stewardship - not at this meeting (DA will set a date by doodle poll) - Diocese have got a meeting for the clergy next month to discuss stewardship and out of this there

8.5	may be some fresh thinking.
9	<p><u>Fabric and Fundraising</u></p> <p>9.1 QQI - DA suggested that we break down the recommendations and see if we can agree initial works - make a start...</p> <p>9.2 Inspection and cleaning of organ £500 - £1000 - we have already acknowledged that DA had email from organ repairers - they will come for a day to clean, repair and tuning - £435 +VAT. It is suggested that we could wait for a while as we are not using the church at the moment -TPJ agrees. RD stated that if we don't maintain the organ now there is a potential that we may have to pay a lot more at a later date.</p> <p>9.3 SM is very worried about the vegetation that is causing damage to the walls / roof. PCC members recommend seeking a quote from Bawdens, who currently manage the churchyard maintenance, to include items from the QQI: Rainwater goods Gutters Prune back vegetation Prune back trees Cut back overgrown bushes JS to contact Bawdens to address above from QQI report - suggest that this will be an annual contract.</p> <p>9.4 SM suggested that we approach Emma (architect) to ask who she would recommend who we contact to do the specialist work. (BM to email and ask advice) Remove moss from roof tiles, temp lead repairs, remove vegetation.</p> <p>9.5 DA reminded PCC about the electrics that need doing. Electrics are a priority. DA has spoken to JHM Electrical and will now contact them and ask them to come asap.</p> <p>9.6 Wyndham Hall meeting, PCC decided that SM to investigate sale and lease with a few estate agents. Lock change; finishing decoration on disabled toilet - DA to give painter an end date; Flat roof JS will chase for 3 quotes; Shed door BM to contact David Scott; general tidy - after lockdown; inventory - will wait until after tidy. Fundraising - not at this meeting (set a date by doodle poll) - see stewardship above.</p>
10	<p><u>Mission and Outreach</u></p> <p>10.1 Decision by PCC to close for public worship - stands until 17th February but may be extended. There are some people in our parish who feel we should have the church open but we are not obliged to do that. It is not what we want but we have made the decision to close to keep safe. We need a system to make sure we have cleaning teams etc. before we can consider opening. The PCC are all of the same view. We are not willing to put our worshipers at risk and we do offer an online Sunday service.</p> <p>10.2 Outreach to our community: Outreach for pastoral care to church community - discussion about how we can do</p>

	<p>this: letter, phone call - GDPR restrictions and safety of delivering in this current climate does not make distribution viable. Pew sheet still emailed out, monthly article in Stonehenge Trader.</p> <p>School collective worship - DA is a governor and is in contact with our school. An online prayer group and Bible study is on offer, a Lent course will hopefully be possible, Ash Wednesday - online service and Ash on behalf of his congregation. DA reminded us not lose sight of the fact that we are undertaking the work of God and mission, bringing people to God in different ways. In the future can we find a social orientated event that will bring people to know God. DA asked us to think about this - identify a need where the church can serve, fundamental to the Christian faith.</p>
	<p>AOB</p> <p>SM has her date for her operation for her new knee - 12th Feb. Thoughts and prayers for her at this time.</p> <p>Items for next agenda: Gift aid secretary</p>
	<p>Grace</p>