

Amesbury Parish Church

PCC Minutes of the Meeting of Wednesday 16th February 2022 (by Zoom)

(1) **Prayer**

(2.1) **Those present at the meeting:** Father Darren A'Court (FrD), Ruth Davies (RD), Sophie Moody (SM), Andrew Robson (Acting Secretary) (AR), and John Swindlehurst. (JS).

(2.2) **Apologies** were received from Lisa Courtney (LC), Julie Lewis (JL), and Barbara Maddocks (BM).

(3) **Declarations of Interest.** There were none.

(4) Approval of the Minutes of the meeting of Wednesday 19th January 2022. These were approved and signed by FrD.

(5) **Matters arising**

(5.1.1) The work on the nave roof and ceiling has been completed and the scaffolding has been removed.

(5.1.2) Gutter clearance. SM has liaised and this work will be carried out during the week beginning February 28th 2022. SM has also asked for costings for the installation of items to prevent the downpipes from getting blocked with fallen leaves.

(5.1.3) The Safe. This matter is still pending.

(5.1.4) Lone Working Policy. It was agreed that this policy should be adopted and that a copy will be displayed on the church notice board.

Action: FrD.

(5.1.5) Financial Situation. This meeting arrangement is ongoing.

(5.1.6) Thank you cards. This is ongoing.

Action: LC.

(5.1.7) Choir robes. RD had a conversation with Leah Davies and it has been agreed that there is no current need for additional robes.

(5.1.8) Financial matters arising from the minutes of the meeting of January 19th will be carried forward to the next available meeting of the PCC.

(5.1.9) The funds from the sale of the Wyndham Hall. FrD has been in contact with Elizabeth Wallis (EW) at the Diocesan Board of Finance. The PCC needs to pass a resolution in order to gain access to the the funds and a copy of the minutes containing the resolution needs to be sent to EW.

Action: FrD and Standing Committee.

(5.1.10) Lent Course. The books have been purchased. They are copies of *Journeying through Lent with New Daylight: daily Bible readings and group study material*; published by the Bible Reading Fellowship. brf.org.uk

(5.1.11) Condolence Book. This matter is ongoing.

Action: SM.

(5.1.12) The remaining question about GDPR in relation to the ending of the ownership of the Wyndham Hall is ongoing.

Action: SM.

(6) Finance and Stewardship

(6.1) The Finance Report is held over to the next meeting of the PCC.

(6.2) as above

(6.3) Fund-raising ideas for Stewardship.

(6.3.i) A 200 club; it was suggested that it would be a good idea to have a conversation with Gerry Southwell on this matter.

Action: FrD.

(6.3.ii) It was suggested that proceeds from the *Living History Project* (see more below) could go towards Stewardship.

(6.3.iv) The idea of (brief) lunchtime events was raised; informal recitals, talks, literature readings etc, with a bread and soup lunch available.

Action: AR will have a conversation with Michael Nottage (Acting Director of Music) about this idea.

(7) Fabric and Fundraising

(7.1) Tower and chancel and associated works. BW is liaising with Emma Mullen (EM), the architect, on this matter. Hold over to the next meeting of the PCC.

(8) Mission and Outreach

(8.1) The Lent books; these will be in church by next Sunday.

(9) Fit for the Future Project

(9.1) The PCC's reflections on the architect's ideas have been recorded and passed to the architect.

(9.2) Project Planning; it was observed that professional project planners are costly to employ. It might be worth asking the Diocesan Office if they could suggest someone who could help us with this.

Action: SM to email EM (the architect) and Archdeacon Alan.

(10) **Health and Safety**

(10.1) Covid Safety Measures; it was agreed that we should keep the current safety measures in place. They will be kept under review.

(10.2) Key Holders; SM has sent a list of key holders to BM. If you know of others with keys please let SM know.

(11) Safeguarding; there is a new password-protected diocesan website about safeguarding.

(12) **Any Other Business**

(12.1) The Annual Parish Meeting is scheduled for April.

(12.2) The *Living History Project*; RD spoke to the meeting about the projected flyer; she sought approval for the expenditure required for printing. The cost is approximately £40-£50 for 100-150 copies.

It was proposed by SM, seconded by JS, and agreed that the PCC approves this expenditure, up to £100.00.

Action: RD to go ahead and get the copies printed.

(12.3) Publicity for the *Living History Project*; FrD suggested that an article could be submitted for publication in the *Stonehenge Trader*.

Action: RD liaising with FrD.

(12.4) The role of Director of Music; Michael Nottage is Acting Director of Music. Our warm appreciation of his work in this role was expressed at the meeting. FrD observed that there is a need to employ a professional Director of Music in due course when parish funds allow for this. In the meantime it is important to neither overburden Michael with demands nor to disempower him. Once there is sufficient funding it will take a lot of work to recruit the right person. It was noted that the previous Director of Music was paid £6000 a year.

Action: AR to research.

(13) **Prayer.**