

Amesbury Parish Church: St Mary & St Melor PCC

Minutes

Monday 4th October 2021, 7.30

| Item | Item | Action leader |
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| 1 | Prayers | FD |
| 2 | Apologises- Julie Lewis (JL): Attendees: Fr Darren (F.D): Barbara Maddocks (B.M): Sophia Moody (S.M): John Swindlehurst (J.S): Tony Prior-Jones (TPJ): Lisa Courtney (L.C) Ruth Davies (R.D) | FD |
| 3 | Declarations of interest: J.S | FD |
| 4 | Approval of Minutes Approved All | FD |
| 5 | Action updates: | |
| (i) | SM to contact electricians regarding broken heater(s) in Church: Done/being chased | SM/FD |
| (ii) | SM and FD to review existing COVID-19 risk assessment: Ongoing monitoring | SM/FD |
| (iii) | SM to check WH office for TV licence and internet paperwork: LC cancelled TV licence and will cancel Virgin. SM passed WH laptop to FD for repair/access | SM/LC |
| (iv) | JL to research safe box options for church: Ongoing | JL |
| (v) | JS to instruct Bawdens to complete initial and annual contract works to church gutters: Contract set on 12 month basis | JS |
| (vi) | BM to update architect regarding PCC responses to her email advice: Ongoing though meeting with PCC and architect being arranged | BM/FD |
| (vii) | FD to contact sales agents to commission an asbestos survey for the WH: Done | FD |
| (viii) | FD to notify agents of PCC decision regarding acceptance of offer for WH: Notified and received email from agents: Inventory to be agreed by PCC tonight (SM) | FD/SM |
| (ix) | All PCC members to advise FD of potential consultees regarding Fit for the Future project: Ongoing. FD collating list. | All |
| (x) | All PCC members to advise FD regarding membership of Fit for the Future Working party: Decided: FD/SM/BM/ possibly RD (consultee Rita Goldthorpe) | All |
| (xi) | JS to convey thanks from PCC to Rita Goldthorpe for her offer of help. JS did verbally. BM did via letter | JS/BM |
| (xii) | PCC (LC) to reimburse cost of One Licence to Michael Nottage: Done | LC |
| (xiii) | FD to arrange return of picture of Amesbury currently in WH to original donor. Done | FD |
| 6 | Safeguarding: One issue: Advice from the Diocese conveyed by RD is that a youth requesting to play the organ must be accompanied by a responsible adult. If playing while church is open and a third party comes into church then playing must stop. BM to message the youth concerned. | RD/BM |
| 7 | Health and Safety: Heating and electrics being looked into | SM/BM |
| 8 | Finance and Stewardship | |
| 8a | Treasurers report: Final bill = £21,000. Larger than we were expecting. Donations can be used to help pay. Diocese not contacted yet on when to repay their loan. BM to chase. | LC/BM |

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| 9 | Fabric and Fundraising | |
| 9a | Review WH inventory and decide on what will be included with the sale: Comprehensive Inventory completed by SM. Separate smaller inventory forwarded by Myddelton & Major. PCC decided on what to leave and what to keep. SM to adjust the comprehensive inventory to forward to the solicitors. "Wilsons". FD to inform M&M that the solicitors have the inventory. | SM/ FD |
| 9b | Consider need to contact with potential owners of items in WH: SM to contact the Amesbury Players, (Jonathon the Jester) to collect their items. SM/BM negotiating with the Friends of Amesbury Parish Church to collect their items. SM and RD to collect the office documents/folders for storage elsewhere and to digitalise by RD. | SM/BM/RD |
| 9c | Instruct solicitors (Sue Russell, Wilsons.) regarding slae of WH and advice agents. SM contacted the solicitors. Happy to act on our behalf. FD to advise agents | SM/FD |
| 9d | Fit for the future working party. Decided on in Action updates 5(xi) Decided: FD/SM/BM/ possibly RD (consultee Rita Goldthorpe) | |
| 10 | Mission and Outreach | |
| 10a | List of consultees regarding Fit for the Future Project: Rita Goldthorpe. FD in process of arranging a meeting with The Architect, Arch-Deacon working group and the PCC. Potential dates for the meeting in the week of November 1 st . Monday/Wednesday/Thursday/Friday.(PCC prefer Mon 1 st /Wed 3 rd) Consultees to be invited to join meeting of the PCC with the Architect Emma. | FD |
| 10b | Dates of forthcoming services: Sunday 3 rd October 2021- Festal Evensong for Harvest 6pm Sunday 28 th November 2021- A service of Readings and Music for Advent 6pm Sunday 5 th December 2021- Compline 6pm Sunday 19 th December 2021- Christmas Carol Service 6pm PCC wishes to express a thank you to Andrew Robson for organising a flyer regarding the services and to Andrew and Michael Nottage for organising the Services schedule. | All |
| 11 | AOB | All |
| 11a | Appointment of non-member as PCC secretary by Co-option . Agreed. Andrew Robson. As a non-member of the PCC he will be unable to vote on items. | All |
| 11b | Harvest collection: Michelle Bartholomew will be collecting on behalf of the Salisbury Food Bank. | BM |
| 11c | Storage. (1) TPJ investigated prices of storage containers for items from both the WH and the Church. However after discussion on the inventory it was decided by the PCC that a storage unit was not needed at the present time. BM thanked TPJ for looking into this. (2) Storage of items from the WH. PCC will join with the Friends in acquiring a large skip. The Friends intend to clear out their garage. There may be room for some of the items from the WH. Ongoing | TPJ/BM/all |
| 11d | Pews and replacement chairs. Decision on when to proceed (to send to faculty etc.) to happen after discussion with the Architect and Arch Deacon. FD to initially email both the Architect and the Arch Deacon ahead of the meeting. | All/FD |